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THE NATIONAL LOTTERY®

Introduction to National Lottery Project Grants Application Form

Welcome

Overview of session

- National Lottery Project Grants
- What are we looking for
- Application form sections
 - Your project
 - People and communities
 - Your planning
 - About you/your organisation
- How we make decisions
- Things to remember
- Access support





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National Lottery Project Grants

Arts Council England: a bit about us

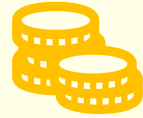
‘By 2030, we want England to be a country where everyone’s creativity is valued and given the chance to develop and grow. Where everyone has access to a range of high-quality cultural experiences.’



What does Project Grants support?



- creative and cultural projects for people in England
- projects from **£1,000** to **over £100,000**
- projects lasting up to **three years**



- individuals, organisations, professional companies, and non-professional groups



- projects to directly create and deliver **creative and cultural activity**



- creative and cultural projects with a **longer-term positive impact**



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What are we looking for? – NLPG criteria

Criteria:
How your project will help to make a difference

When we look at how your project will help to make a difference, we'll consider:

The project

Is there a clear creative/ cultural idea?

Does the project show ambition?

Are there clear plans to reflect on progress?

Do you know the difference you want to make?

People and communities

Are the people you're planning to reach involved in the design and planning of the project?

Does the project team reflect the communities you want to reach?

Are people likely to be able to fully access the project, and feel included?

Criteria:
How likely your project is to achieve what you want it to

Partnerships

Are there appropriate partnerships in place to deliver the activity?

Budget and match funding

Is the budget appropriate for the project?
Is the level of match appropriate for the project?

Risks and challenges

Has risk been appropriately considered?

Planning

Is the project realistic and well planned?

Investment Principles (for higher value applications)

Have the Investment Principles been used to support the development of the project?



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Application form

The application form

Section 1: Your project

At a glance

Start and finish dates

In your own words – project overview

Project focus – over £30k more detail

In more detail

Detailed project description

- what you want to do and why
- what's led you to do this project now
- how will you know if you've achieved what you set out to do

For over £30k – what are you doing to make the project environmentally responsible

Example - bring the project to life

The application form

Section 2: People and communities

Who will experience it

- Who and How
- What information have you used to work out how many will experience your project

Either asked:

What steps are you taking to make sure your project reaches people?

OR

What steps are you taking to make sure your project benefits people and communities in the longer term?

Where

Inclusivity and Relevance

- What steps are you taking to make your project inclusive and relevant?

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Section 3: Your planning

Project timeline

Who you are working with

- What experience do you have of managing a project
- Who is working with you to deliver your project
- How will they help you to deliver your project

Budget –

- Personal access costs
- Fair pay
- Income & expenditure - experience of managing budgets, how have you worked out the costs
- Match funding

Risks and challenges

- Main risks and challenges to meet aims
- What will you do to manage these risks

Match funding

Do you need 10% match funding?
Yes, where possible:

if you can't find match funding

...please **tell us** about your attempts in your application

The application form

Section 4: About you/ your organisation

We use this information in an anonymised way to get a clearer picture of who we are supporting through project grants and how this might need to change to ensure that our grants, over time, reflect the diversity of contemporary England.

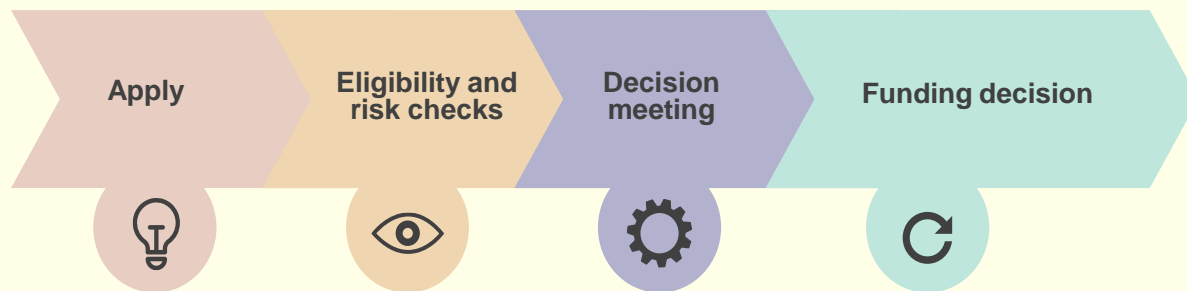
Use some information to make funding decisions



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Decision making

How we make decisions



APPLICATION

You submit an application for funding

CHECKS

- Your application is checked for eligibility and reviewed for project risks
- If your application is not eligible or viewed as major risk, we will tell you and your application will not be considered for funding.

DECISION MAKING

- If your project is for under £30,000 and is eligible, and passes risk checks, it will be progressed to a decision-making panel
- If your project is eligible and you're applying for £30,001 or more, we will complete a written appraisal.
- It will then progress to a decision-making panel.

DECISION

- If your project is funded, you will be notified and given details of next steps.
- If your project is not funded, we will let you know why.
- In most cases, you can re-apply.

Our Priorities for Project Grants



People

- Data tells us if people are underrepresented in NLPG funding
- Black, Asian and ethnically diverse people and disabled people are underrepresented as recipients and beneficiaries of National Lottery Project Grants funding.



Places

- Data tell us if places are underrepresented in NLPG funding
- We've identified which places are more underrepresented



Time limited priorities

- Sometimes specific types of applications help us make the difference we want to make through Project Grants.
 - Current time limited priorities are listed on our website.
-



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Things to remember

Things to remember for an application

Tips and common mistakes

- Plan first
 - Make sure you read the guidance and meet the criteria
 - Answer the questions – use the prompts
 - Be realistic
 - Confirmed partners and creatives
 - Make sure the budget adds up
 - Evaluate
-
- Get a fresh pair of eyes to look at the application
 - Assume that we don't know
-

How to apply



Create a user account

Grantium



Create your applicant profile



Wait while we validate your account



Take the eligibility questionnaire



Start your application

Access Support



We want to make Project Grants accessible to **everyone**



If you're experiencing barriers to applying, we can help.



Support is also available for the delivery and reporting of your project (**personal access costs**).



Get in touch at [artscouncil.org.uk/contact](https://www.artscouncil.org.uk/contact) or
access@artscouncil.org.uk



Read our **Access Support information sheet**
[artscouncil.org.uk/ProjectGrants/project-grants-information-sheets](https://www.artscouncil.org.uk/ProjectGrants/project-grants-information-sheets)

Any questions?

- enquiries@artscouncil.org.uk
- artscouncil.org.uk
- [@ace_national](https://www.instagram.com/ace_national)
- [/artscouncilofengland](https://www.facebook.com/artscouncilofengland)

